Administrative Instructions for the Application of the Hague Agreement

(as in force on April 1, 2022)

[...]

Part Two Communications with the International Bureau

[...]

Section 202: Signature

- (a) A signature shall be hand written, printed, typed or stamped; it may be replaced by the affixing of a seal or, as regards the electronic communication referred to in Section 204(a)(i) or (ii) or communications through a user account referred to in Section 205, by a mode of identification to be determined by the International Bureau or agreed upon between the International Bureau and the Office concerned, as the case may be.
- (b) With respect to electronic communications referred to in Section 204(a)(i) or communications through a user account referred to in Section 205, a signature may be replaced by a mode of identification to be determined by the International Bureau. With respect to electronic communications referred to in Section 204(a)(ii), a signature may be replaced by a mode of identification agreed upon between the International Bureau and the Office concerned.

[...]

Part Three Requirements Concerning Names and Addresses

Section 301: Names and Addresses

[...]

(d) An address shall be given in such a way as to satisfy the customary requirements for prompt postal delivery and shall consist, at least, of all the relevant administrative units up to, and including, the house number, if any. In addition, <u>a</u> telephone number and telefacsimile numbers, an e-mail address as well as a different address for correspondence may be indicated.

Section 302: Email Address for Correspondence

Where there are two or more applicants or new owners with different addresses and no representative is appointed, one email address for correspondence shall be indicated. Where no such address has been is indicated, the email address of the person named first shall be treated as the email address for correspondence.

[...]

Part Six Request for the Recording of a Limitation or Renunciation when Before PublicationDeferred

Section 601: Latest Time to Request the Recording of a Limitation or Renunciation

Where the publication of an international registration is deferred Rule 17(1)(ii) or (iii) applies, a request for the recording of a limitation or renunciation concerning that registration, complying with the applicable requirements, must be received by the International Bureau not later than three weeks prior to the expiry of the period of deferment publication referred to in Rule 17(1)(ii) or (iii), respectively. In default of this, the international registration is published as provided in Rule 17(1)(ii) or (iii), as the case may be, at the expiration of the period of deferment without account being taken of the request for the recording of a limitation or renunciation. Provided that the request for limitation or renunciation complies with the applicable requirements, the limitation or renunciation is however recorded in the International Register.

[End of Annex]